

Record-Keeping Checklist

There are three types of records you can keep.

Herd health records

- Keep all records for at least two years from the date of transfer or sale of cattle.
- Make a copy of the appropriate records available to the buyer of your cattle or to the unit they are transferred to on your ranch.
- Include all individual and group treatment processing history records.

Feed records

- Keep all feed records for at least two years from the date of transfer or sale of the cattle.
- Require an invoice that includes the date, amount, lot/batch number and signatures of both the person who delivered the product and the person receiving the product to accompany all feed products.
- Obtain a valid/current Veterinary Feed Directive (VFD) for each product before offering cattle feed or water additives that require a VFD.

Health Product Records

- Ensure health product records show origin and expiration dates of products utilized.
- Consider using:
 - A receiving record of all animal health products to trace product origination and expiration dates
 - A record system which allows processing medications and implants to be recorded under a running or beginning and ending inventory
 - A computer program or handwritten system to record health product inventory and also record chute-side administration

Chemical Records

- Acquire the mandatory pesticide applicator license to purchase restricted-use chemicals.
- Keep records of any applications of restricted-use chemicals.
- Record non-restricted chemical applications as well.
- Track the date and time used, product name, name of applicator and EPA product number.

My Goal Dates

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